

Rooming List Form

To be completed by the Director



Please print or type.

***DUE 45 days before departure**

Make copies of this form before filling out if you need more pages.

School Name: _____ Festival City: _____ Director's Name: _____ Arrival Date: _____ Arrival Time: _____ Departure Date: _____ Departure Time: _____	<p style="text-align: center;">Participants</p> Number of: Adults _____ Female Students _____ Male Students _____ Total Participants: _____
<p style="text-align: center;">Bus Driver Arrangements</p> Drivers will make their own room arrangements <input type="checkbox"/> Yes <input type="checkbox"/> No If NO : Number of drivers _____ Number of rooms _____ Select one : Reserve room(s) <i>and</i> add their room(s) to our invoice <input type="checkbox"/> Reserve room(s) <i>but</i> drivers will pay for their own room(s) <input type="checkbox"/>	<p style="text-align: center;">Adults and Student Rooms</p> Number of: Single Rooms _____ Double Rooms _____ Triple Rooms _____ Quadruple Rooms _____ Total Adult and Student Rooms: _____

Every effort will be made to accommodate your group as indicated. However, we reserve the right to make adjustments when necessary.

Directors, Advisors, Chaperones, Bus Drivers, and other Adults (2 per room)					
Hotel Room # <small>(For Hotel Use Only)</small>	Name		Hotel Room # <small>(For Hotel Use Only)</small>	Name	
1		2	1		2
1		2	1		2
1		2	1		2
1		2	1		2
1		2	1		2
1		2	1		2

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Female Students (4 females per room)					
Hotel Room # (For Hotel Use Only)	Name		Hotel Room # (For Hotel Use Only)	Name	
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4

FORMS

Male Students (4 males per room)					
Hotel Room # <small>(For Hotel Use Only)</small>	Name		Hotel Room # <small>(For Hotel Use Only)</small>	Name	
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4
	1	2		1	2
	3	4		3	4

Mail or fax these 3 pages to:

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